



International
School of
Leuven

Geldenaaksebaan 335, B-3001, Heverlee, BELGIUM
Telephone: +32 16 375 790
web: www.isleuven.org email: admissions@isleuven.org

ENROLMENT CONTRACT ISL 2022 - 2023

We wish to enrol our daughter/son (*)

_____ (name) at the International School of Leuven (ISL).

The first day of attendance will be _____ (date)

- We understand that this enrolment, which is contingent upon acceptance by ISL, constitutes a contract with the school under which we are responsible for payment to the school of all applicable fees for live and online classes, as stated in the fee schedule which we have received and which will be updated from time to time regardless of any subsidies provided by our employer.
- We understand that withholding information or providing false information pertaining to our child's development and/or personal history at the time of admission, or thereafter, may lead to the right of admission and/or continued enrolment at this school being withdrawn.
- We understand that **notice of termination of this contract with the school should be given in writing** as soon as possible, and **no later than two weeks prior to withdrawal from the school.**
- We understand that the school retains the right to terminate this contract should the pupil not comply with the school rules or should he or she prove unable to benefit adequately from the education the school offers.
- We understand that the school will organise from time to time trips as part of its curriculum. Where overnight stays are concerned, the school staff will have our permission to take any emergency assistance if required in case of illness, accident or hospitalisation.
- We understand that in the event of unexpected or unavoidable (force majeure) school closures, the International School of Leuven will immediately move to its established 'online' programme.

(*) Please mark out the right selection



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School Fees 2022/23

The enrolment of a student in our school for 2022/23 obliges you to pay the Tuition Fees outlined below:

Admission Fee

Upon completion of admission documents:

One-time **non-refundable admission fee €800**, to be paid within 5 working days of invoice

Tuition Fees

Preschool 1&2	Half Day € 8,420 (8:45-12:30)	Full Day €12,950
Foundation – Grade 6		Full Day €12,950

School fees include all tuition fees, pe t-shirt, subscriptions to additional online learning platforms, all books and materials.

There is a sibling discount of 10% for second and subsequent children.

Parents working for one of the 4 partners of the school, (City of Leuven, Imec, VIB or KU Leuven) are entitled to an additional 10% discount on the outlined tuition fees.

Fee structure for admission during the school year:

Sept - October	€12,950
Nov - December	€11,005
Jan - March	€8,805
Apr - June	€5,300



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Early Withdrawal

Should you wish to withdraw your child from school during the school year, the following will apply:

Refund of tuition fees for withdrawal during the school year

Withdrawal up to and including 31 January	25% refund on total school year
Withdrawal after 31 January	0% refund on school year

Additional Costs

Residential Field Trip (Grades 1-6) 1 trip per year	Approx. €200
Swimming (Preschool 2-Grade 6)	€10 per session
Hot Lunch (optional)	€6 per day
After School Care (optional) (Available 15:30-17:00)	€1 per 15 minutes
Extra-Curricular Clubs (optional)	€5-7 per session
CLB contribution	€35 per student per year

We have read and understood the above.

Signature: _____

Date: _____

Signature: _____

Date: _____



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Invoice should be sent to :

Parents (as per address on the application form)

Employer's address :

Name of company

Email Telephone number

Address

Zip code

City

Country

Signature of the Parents (read and approved)

Date

Please note that payment of school fees remains the responsibility of parents regardless of employer support.